Help Sheet for HSEB Seminar Rooms

Help desk is located in HSEB Room 3100; 801-213-3522

Seminar Rooms are not equipped with a computer. Please request computer and cable from the Help Desk 48 hours in advance (801-213-3522); you can connect your own laptop to the projector but will need to request cable or bring your own.

**Laptop-to-Projector Hookup**
Hook the projector cable to the back of your computer and the other end to the wall port labeled Computer Video.

**Turn Projector On/Off**
Use **Power** button to turn projector on.
Use the **Source** button to select input:
1. **Input A** Computer
2. **Input B**
3. **Input C** Air Shot
4. **S-Video** Auto
5. **Video** Auto
   • To see both laptop and projected screen, use the appropriate function key to enable output.
   • Use the volume controls to adjust sound
   • Turn projector off by pressing the power button twice

**Video/Audio Inputs**
Attach the S-Video
Audio
Video

**Screen** – manually pull down

**Lights are controlled from wall switches**
Wall wash
White Board
Dimmer

**Furnishings**
White boards, tack boards, movable tables and chairs
Window coverings raise and lower manually